

Ref: P012

9001 Quality Policy Statement

Quality Statement

Trans Comms Ltd. is dedicated to the quality policy that will ensure that its ICT Infrastructure, IP and AV solution, consultancy, design, implementation and support for Workplace, Campus, public spaces and Data Centre environments and related operations fully meet the requirements of its customers at all times.

The goal of the company is to achieve a high level of customer satisfaction at all times. Commitment to understanding the context of the business, implementation of supporting managerial and business operational systems is essential to realising that goal. Consideration of interested parties and risk management are essential factors for the ongoing development of the company.

Trans Comms believes in the concept of customer and supplier working together in pursuing this policy and in continually striving for improvement. Ensuring that legal obligations and commitment to satisfy other applicable requirements are fully maintained.

The quality policy is based on 3 fundamental principles:

1. Ensuring that we fully identify and conform to the needs of our customers.
2. Looking at our service provision processes, identifying the potential for errors and taking the necessary action to eliminate them.
3. Everyone understanding how to do their job and doing it right first time.

To ensure that the policy is successfully implemented, staff will be responsible for identifying customer requirements, and ensuring that the correct procedures are followed to meet those requirements.

Objectives needed to ensure that the requirements of this policy are met and that continual improvement is maintained in line with the spirit of the policy, will be set, determined and monitored at Management Review.

The quality policy principles and objectives will be communicated and available to staff at all times. Training will be an integral part of the strategy to achieve the objectives.

Within this policy we are committed to operating our Company under the disciplines and control of a Quality Management System conforming to the International Standard ISO 9001:2015, planned and developed jointly with our other management functions.

We are all committed to operating to this standard for continual improvement of our management system and we will maintain the necessary Quality Approvals consistent with our customer requirements.

Directors: Gregory Jones / Robert Brown

Date: 14th November 2023

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Revision History

Revision	Date	What has changed?	Who has written it?	Who has approved it?
00	07/03/2019	First Issue	Compliance Manager	MD
01	08/07/2019	Review	Compliance Manager	MD
02	02/08/2019	Review	Compliance Manager	MD
03	06/03/2020	Review	Compliance Coordinator	MD
04	19/10/2020	Review	Compliance Coordinator	MD
05	05/01/2021	Review	Compliance Coordinator	MD
06	04/01/2022	Review	Compliance Officer	MD
07	05/01/2023	Review	Compliance Officer	MD
08	14/11/2023	Director details updated	Compliance Officer	MD
09	25/07/2024	Rebrand	Compliance Officer	MD

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